

Office for Exceptional Children

Job Duties & Contact List



Ohio Department of Education and Workforce - Office for Exceptional Children

25 S. Front St., MS 409, Columbus, OH 43215

Administration - Administrator's Office, Associate Administrators, Assistant Administrators

Name	Title	Email	Assignments
WARD, JO HANNAH	Administrator	johannah.ward@education.ohio.gov	
PETRARCA, JOSEPH (JOE)	Associate Administrator	joseph.petrarca@education.ohio.gov	
SHEILDS, JESSICA	Attorney 5	jessica.sheilds@education.ohio.gov	Mediation & Facilitation; Due Process; Complaint Investigation; Restraint and Seclusion Complaint Investigation; SPP/APR Indicator for Mediation, Due Process & Complaints; Co-Coordinator of Restraint and Seclusion data collection
ARLEDGE, ELIZABETH (BETH)	Program Administrator	elizabeth.arledge@education.ohio.gov	State Support Team liaison; 11 District Plan; MTSS State Plan; Guiding Coalition; Website Updates; SSIP Program Administrator
BROOKS, SARAH	Assistant Director - Monitoring Services & Supports	sarah.brooks@education.ohio.gov	IDEA Comprehensive Monitoring System: Selective Reviews, Onsite Reviews and Compliance Indicator Reviews; Systemic Improvement Self Reviews; Ohio Longitudinal Transition Study; ODRC & ODYS; Guidance Document; Ohio Association of County Boards of Developmental
BUONI, SARAH	Assistant Director - Supports & Services for Diverse Learners	Sarah.buoni@education.ohio.gov	Multitiered Systems of Support; Specially Designed Instruction; Ohio's Learning Standards; Ohio's State Tests; OCALI; State Systemic Improvement Plan: Each Child on Track; Early Literacy
CALLAHAN, PARISE	Program Administrator	parise.callahan@education.ohio.gov	Coordinates Operating Standards for Education for Children with Disabilities Revision process, Department of Developmental Disabilities Rule, Gifted Rule, State Advisory Panel for Exceptional Children, Stakeholder engagement, Co- coordinator of Intern Program within OEC, Program coordination of various OEC office projects
PETRARCA, JOSEPH	Interim Assistant Director - Urban Support	joseph.petrarca@education.ohio.gov	Urban Support Team and the 11 District Plan
LOOMIS, DIANE	Administrative Professional	diane.loomis@education.ohio.gov	Assistant to Associate Directors
POINDEXTER, NIKKI	Administrative Professional	nikki.poindexter@education.ohio.gov	Assistant to Director, calendar management, travel, etc.
VACANT	Program Administrator 3		Data Team Lead; Special Education Profiles; Special Education Ratings; Annual Performance Report; Significant Disproportionality; State Systemic Improvement Plan; Federal & state data reporting and analysis for students with disabilities
VACANT	Program Administrator		Monitor and maintain public record requests. Assists legal counsel with records management process. Research policy and law requirements. Researches and responds to inquiries and complaints. Prepares reports, publications, memos, and presentations for dissemination outside work unit; Coordinates OEC website maintenance with office team leads



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Supports and Monitoring - IDEA Monitoring, Determinations & Special Education Profile

OEC.Monitoring@education.ohio.gov

Name	Title	Email	Assignments
PETRARCA, JOSEPH	Associate Administrator	joseph.petrarca@education.ohio.gov	See page 1
BROOKS, SARAH	Assistant Administrator	sarah.brooks@education.ohio.gov	See page 1
FORSTHOEFEL, CHRALIN	Education Program Specialist	chralin.forsthoefel@education.ohio.gov	IDEA Monitoring Reviews; SPP Indicator Reviews
GOLUMBEANU, ADRIANA	Education Program Specialist	adriana.golumbeanu@education.ohio.gov	IDEA Monitoring Reviews; SPP Indicator Reviews
HORN, DONNA	Management Analyst	donna.horn@education.ohio.gov	IDEA Monitoring Coordinator; Monitoring Database; SharePoint; Learning Management System (LMS); Ohio Required Forms; IDEA Monitoring Website; Universal Supports
KUJKOWSKI, JOSEPH	Education Program Specialist	joseph.kujkowski@education.ohio.gov	IDEA Monitoring Reviews; SPP Indicator Reviews; SLT/OIP
MALONE, HEATHER	Education Program Specialist	heather.malone@education.ohio.gov	IDEA Monitoring Reviews; SPP Indicator Reviews
MCCAIN, RAYMOND (CHIP)	Education Program Specialist	raymond.mccain@education.ohio.gov	IDEA Monitoring Reviews, SPP Indicator Reviews, OIP, Caseload Waiver team; Learning Management System (LMS); Universal Supports
SCHAMEL, ROBERT	Education Program Specialist	robert.schamel@education.ohio.gov	IDEA Monitoring Reviews; SPP Indicator Reviews
LEWIS, JAMES	Education Program Specialist	james.lewis@education.ohio.gov	IDEA Monitoring Reviews, SPP Indicator Reviews
LEWIS, CATHERINE	Education Program Specialist	Catherine.lewis@education.ohio.gov	IDEA Monitoring Reviews; Alternate Assessment
GILDON, JENNIFER	Education Program Specialist	jennifer.gildon@education.ohio.gov	IDEA Monitoring Reviews; Alternate Assessment
DAVIS, SHELLBY	Education Program Specialist	shellby.davis@education.ohio.gov	IDEA Monitoring Reviews; Alternate Assessment
VACANT	Education Program Specialist		IDEA Monitoring Reviews; Alternate Assessment
VACANT	Administrative Professional		Assistant to the Supports and Monitoring Assistant Directors; Website Content Manager; List-Serv backup; Travel; CCIP doc library content coordinator; grants tracking



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Dispute Resolution - Facilitation, Mediation, Complaints & Due Process

oec-dispute-resolution@education.ohio.gov

Name	Title	Email	Assignments
SHEILDS, JESSICA	Attorney 5		See page 1
BAKER, CAROL	Administrative Professional	carol.baker@education.ohio.gov	Assistant to Dispute Resolution and Urban Support staff; Process due process requests; Redaction team; Backup for Complaint Processing
BARGER, KELLY	Education Program Specialist	Kelly.barger@education.ohio.gov	Complaint investigation; Mediation and Facilitation Coordinator; Restraint and Seclusion Rule
CLINGERMAN, HEATHER	Attorney	heather.clingerman@education.ohio.gov	Complaint Investigation; Coordinator of Mediation and Facilitation Redaction team
JOHNSON, KAREN	Education Program Specialist	karen.johnson@educatoin.ohio.gov	Complaint Investigator; Due Process Coordinator, Surrogate Parent Contact, Back Up to First point of contact for technical assistance and dispute resolution, State Advisory Panel for Exceptional Children
MCDEVITT, MICHAEL	Program Administrator	michael.mcdevitt@education.ohio.gov	Processes all incoming complaints and restraint and seclusion complaints, back-up to processing due process complaints, SPP/APR Indicator for mediation, due process & complaints, Data Coordinator for all Dispute resolution processes and Restraint and Seclusion Data Collection, Dispute Resolution Data Base Contact, Chair of Redaction Team, Data point for Restraint and Seclusion, Rule, Guidance and Data Collection Team, Co-coordinator of Intern Program within OEC
MENKER, EMILY	Education Program Specialist	emily.menker@education.ohio.gov	Restraint and Seclusion Complaint Investigation, Complaint investigation; Point person for Restraint and Seclusion Rule and Guidance, Co-Chair of Restraint and Seclusion Data Collection Chair of Restraint and Seclusion, Rule, Guidance and Data Collection Team
PHILLIPS, KIMBERLY	Education Program Specialist	kimberly.phillips@education.ohio.gov	Restraint and Seclusion Complaint Investigation, Complaint investigation; Point person for Restraint and Seclusion Rule and Guidance, Co-Chair of Restraint and Seclusion Data Collection Chair of Restraint and Seclusion, Rule, Guidance and Data Collection Team
RICHARD, SHILA	Education Program Specialist	shila.richard@education.ohio.gov	Complaint Investigation; Complaint Investigation
SCHURCH-THOMAS, TRACY	Education Program Specialist	tracy.schurch@education.ohio.gov	Complaint investigation; Mediation and Facilitation Coordinator; Restraint and Seclusion Rule, Guidance and Data Collection Team Redaction
WALKER, KELLY	Attorney	kelly.walker@education.ohio.gov	Complaint investigation; Due Process Coordinator, Public Records Request Coordinator, Multi System Youth OEC Representative



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Supports and Services for Diverse Learners: Multitiered Systems of Support, Ohio's New Learning Standards & State Testing System

Name	Title	Email	Assignments
PETRARCA, JOSEPH (JOE)	Associate Administrator	joseph.petrarca@education.ohio.gov	See page 1
BUONI, SARAH	Assistant Administrator	sarah.buoni@education.ohio.gov	See page 1
CRUMBLEY, TAUNYA	Administrative Professional 2	taunya.crumbley@education.ohio.gov	Assistant to Assistant Director and Diverse Learners and Gifted staff; Website Content Coordinator; Redaction Team; Special Education Caseload Waiver Team support; State Personnel Development Grant (SPDG) support; Office onboard contact; Event and Meeting Coordinator, Travel Authorized Requestor; Office Supplies Purchasing
FLOWERS, MEGAN	Education Program Specialist	Megan.flowers@education.ohio.gov	Deaf/Hearing Impaired & Blind/Vision Impaired: Ohio Center for Sensory Disabilities-Outreach Center for Deafness and Blindness; Assistive Technology & Accessible Educational Materials Center; NIMAS; Deafblind: Ohio Center for Deaf Blind Education; Traumatic Brain Injury: Brain Injury Advisory Committee; Interagency Work Group on Autism; Universal Design for Learning Collaborative; Assistive Technology Network
HAMMOND, MA'TAYA	Education Program Specialist	mataya.hammond@education.ohio.gov	Alternate Assessment; Alternate Assessment participation team; Assessment accessibility & accommodations; Accessibility workgroup; Ohio's Learning Standards-Extended
JEFFRIES, KAREN	Education Program Specialist, Literacy Specialist	Karen.jeffries@education.ohio.gov	Literacy, Urban Literacy Specialists, State Personnel Development Grant (SPDG), Dyslexia, Special Education Waiver Team
LAUGHLIN, BERNADETTE	Education Program Specialist - Related Services	bernadette.laughlin@education.ohio.gov	Related Services Consultant-Occupational Therapy (OT); Physical Therapy (PT); Speech Language Pathologists (SLPs), Adapted Physical Education (APE); School Psychology; School Psychology Intern program; School Psychology Inter University Council; Workload/caseload; Telehealth; School Nurse
SZYMANSKI, AMY	Secondary Transition & Workforce Development Consultant	amy.szymanski@education.ohio.gov	Secondary Transition; Transition to Work; Innovative Strategies; Graduation; Ohio Longitudinal Time Study; Establishing Families as Partners; State Systemic Improvement Plan: Each Child on Track
TROYER, AIMEE	Education Program Specialist	aimee.troyer@education.ohio.gov	State Personnel Development Grant (SPDG), Alternate Assessment participation team; Specially Designed Instruction Team; Multitiered System of Support; Multi-system Youth; Statewide System of Support
Vacant	Project Coordinator		Ohio Transition Support Partnership (OTSP) coordinator; Pre-Employment Transition Services; Opportunities for Ohioans with Disabilities; Project SEARCH; Innovative Strategies



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Urban Support Team

Name	Title	Email	Assignments
PETRARCA, JOSEPH	Associate Administrator	joseph.petrarca@education.ohio.gov	See page 1
VACANT	Assistant Administrator-Urban		See page 1
BAUM, REBECCA	Education Program Specialist	rebecca.baum@education.ohio.gov	Cleveland Metropolitan School District
CHURCHWRIGHT, KELLY	Education Program Specialist	kelly.churchwright@education.ohio.gov	Cincinnati Public Schools
DIFRANCESCO, ANDREA	Education Program Specialist	andrea.difrancesco@education.ohio.gov	Youngstown City School District; Lorain City School District
HAVEY, LYNSDAY	Education Program Specialist	lyndsay.havey@education.ohio.gov	Columbus City School District; Parent Mentors; Family Engagement
LEWIS, WENDY	Education Program Specialist	wendy.lewis@education.ohio.gov	Toledo Public School District; East Cleveland City School District
SADOWSKI, SARA	Education Program Specialist	sara.sadowski@education.ohio.gov	Canton City School District; Akron Public School District (Backup)
SANDHOFF, ADAM	Education Program Specialist	adam.sandhoff@education.ohio.gov	Dayton Public District
SHEPARD, JOHN	Education Program Specialist	john.shepard@education.ohio.gov	Zanesville City School District; Lima City School District
FORD, BRITTANY	Education Program Specialist	brittany.ford@education.ohio.gov	
Vacant	Education Program Specialist		
Vacant	Education Program Specialist		