



**community** Office of School Sponsorship

**Transfer Community School Sponsorship Application**  
**2023-2024**



# 2023-2024 Transfer School Application

**This application is for an existing community school that is requesting transfer of sponsorship from a different sponsor to the Ohio Department of Education Office of School Sponsorship**

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## Introduction

The Ohio Department of Education's Office of Ohio School Sponsorship was created to perform the sponsorship activities for the Ohio Department of Education. The Ohio Department of Education adopted its strategic plan, *Each Child our Future*, to ensure that "in Ohio, each child is challenged, prepared and empowered." The Office of Ohio School Sponsorship seeks to ensure that all schools sponsored by the Department are aligned with the Department's strategic plan and the core principles of equity, partnerships, and quality schools.

The Office of Ohio School Sponsorship, as a statutorily created office, must follow the mandates of ORC 3314.029 including to follow the requirements related to accepting applications and awarding contracts to schools. Applications that follow the Department's strategic plan, the Department's core principles, and the requirements of ORC 3314.029 are sponsoring priorities.

Any school that applies must agree to comply with the following requirements:

- Be a nonprofit corporation or a public benefit corporation;
- The school governing authority must attest that it has no unresolved findings for recovery issued by the Ohio Auditor of State;
- The school must be non-sectarian in its programs, admission policies, employment practices, and all other operations;
- The school cannot be operated by a sectarian school or religious institution;
- The school's teachers must be properly licensed;
- The school must comply with all laws and rules applicable to community schools; and
- The school's graduation and curriculum requirements must comply with Ohio law.

The school also must comply with the bond requirement set forth in ORC 3314.029(C) and post a bond or guarantee with the state superintendent of public instruction.

It is important to note that meeting eligibility requirements and submitting an application does not guarantee approval. The Office of Ohio School Sponsorship follows a process and timeline provided by Section 3314.029 of the Ohio Revised Code. An application will be reviewed within 30 days of its submission. School Sponsorship will provide an initial response that either approves the application or notifies the applicant of any deficiencies. If deficiencies are noted, the applicant will have an additional 30 days to make corrections and submit additional documentation. The submission will be reviewed with a final decision being made upon completion of review.

## Eligibility Terms

The Ohio Department of Education Office of School Sponsorship (ODE OSS) encourages applicants to submit well-thought out applications with proven education models and innovative ideas that will provide a high-quality school of choice committed to serving students with diverse needs.

This Application is for existing community schools applying to ODE OSS for a transfer in community school sponsorship. In order for a new school to apply, the New School Application must be completed. In order for an existing ODE OSS sponsored school to apply for renewal, the Renewal/Continuation of Sponsorship Application must be completed.

Transfer Applications will be deemed submitted as of the date that the application and all supporting documentation are received by ODE OSS. An approved application is not a contract pursuant to Section 3314.029(B) of the Revised Code. After approval, a contract must be entered into between the ODE OSS and the school's governing authority to complete authorization of a new community school.

## Instructions

All applicants should read the entire application before beginning to complete the required forms.

The application consists of the following sections/documents:

- Application Timeline
- Letter of Intent Template
- Application information Sheet
- Certification Statement
- Application Narrative Sections
- List of Required Attachments
- Attachment 1 - Governing Authority Member Questionnaire
- Attachment 5 - Education Plan Template
- Attachment 12 - Statement of Assurances
- Application Rubric

All sections must be completed by the applicant to be considered for sponsorship. If a field is left blank, it will NOT be reviewed or scored. If a question or section does not apply to the school, please enter N/A and provide a brief narrative explanation

Training and technical assistance will be available during the application window and reference materials will be posted to the Ohio School Sponsorship pages of the Ohio Department of Education's website at <http://education.ohio.gov/Topics/Quality-School-Choice/Ohio-School-Sponsorship-Program>.

For additional questions or clarifications, feel free to email Yvonne Adkins at [yvonne.adkins@education.ohio.gov](mailto:yvonne.adkins@education.ohio.gov) with any questions on the application or submission thereof.

# 2023-2024 Ohio Department of Education

## Office of School Sponsorship

### Transfer School Application Timeline

Process begins upon notification	<p>ODE accepts letters of intent and applications for transfer schools that need or desire new sponsorship. All applicants should notify ODE OSS of their intent to apply by phone 330-800-6363 and by email <a href="mailto:yvonne.adkins@education.ohio.gov">yvonne.adkins@education.ohio.gov</a>.</p> <p>Completed <u>Intent to Apply</u> forms should be sent directly to Yvonne Adkins <a href="mailto:yvonne.adkins@education.ohio.gov">yvonne.adkins@education.ohio.gov</a>. Upon receipt of the Intent to Apply, the applicant may receive an invitation to complete the School Transfer Application form.</p>
30 days after Intent is received, reviewed, and invitation to apply is sent  (or no later than 4.15.23)	<p>LOI's are accepted on a rolling basis. Deadline to submit Transfer School Applications for the upcoming school year.</p> <p><i>Applications determined incomplete or lacking required information <b>will not</b> be scored or considered.</i></p>
14 days after Application is received  (or no later than 5.1.23)	<p>ODE OSS reviews Transfer School Applications.</p>
30 days after Application is received  (or no later than 5.15.23)	<p>ODE OSS will conduct on-site interviews with applicants that pass the preliminary review. Notice will be provided to those that did not pass the preliminary review.</p>
30 days after Application is received  (or no later than 5.15.23)	<p>ODE OSS scores interview and reviews supplemental documentation. Applicants may submit supplemental information for consideration during this time.</p>
45 days after Application is received  (or no later than 5.28.23)	<p>Recommendations of approval or denial sent to ODE for Superintendent of Public Instruction approval.</p>
5 days after decision is made  (or no later than 5.31.23)	<p>Applicants are informed of approval or denial decision. Decisions are final. If approved, applicant will be provided Transfer Contract documentation.</p>
10 days after decision is announced  (or no later than 6.7.23)	<p>Deadline for applicants to submit Transfer documentation and current Sponsor Contract to ODE OSS via email to <a href="mailto:yvonne.adkins@education.ohio.gov">yvonne.adkins@education.ohio.gov</a>.</p>
14 days after all Transfer document is received (or no later than 6.21.23)	<p>ODE OSS submits signed Contract and required documentation to the Ohio Department of Education via Epicenter.</p>
7.1.23	<p>Ohio Department of Education assigns. 7.1.23 as start date for school Transfer Contract.</p>

# Transfer / Assumed School Application

## Letter of Intent

Must Not Exceed Ten (10) pages

Date

Sent Via Email: Ohio Department of Education  
Office of Ohio School Sponsorship  
Attention: New School Sponsorship – Letter of Intent  
25 South Front Street, MS 304  
Columbus, Ohio 43215

Dear Office of Ohio School Sponsorship,

Please accept this Letter of Intent as expressed interest in applying for a community school contract with the Ohio Department of Education Office of School Sponsorship.

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Proposed Name of School (if determined):

Click here to enter text.

Proposed School Address:

Click here to enter text.

Name of Applicant Organization:

Click here to enter text.

School District:

Click here to enter text.

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### Primary Contact Information

Name of Primary Applicant Contact:

Click here to enter text.

Contact mailing address:

Click here to enter text.

Contact phone number:

Click here to enter text.

Contact e-mail:

Click here to enter text.

Names of proposed governing authority members (and expertise):

Click here to enter text.

Names of development team members and partner expertise:

Click here to enter text.

Name/Contact of Board Counsel:

Click here to enter text.

Name/Contact of Board Treasurer:

Click here to enter text.

### Proposed School Information

*Complete the following information if determinations have been made*

Grade levels to be offered in **first year**:

Click here to enter text.

Grade levels to be offered at **build out**:

Click here to enter text.

Number of projected enrollment in **first year**:

Click here to enter text.

Number of projected enrollment at **build out**:

Click here to enter text.

Year intending to open:

YYYY-YYYY

Type of School:  
*(Choose from the drop-down menu below)*

Choose an item.

Is this application for multiple locations?  
*(applicable to brick/mortar or blended)*

Choose an item.

If yes, how many locations? Click here to enter text.

Model of School:

*(Enter Traditional K-8, Dropout Prevention and Recovery, Virtual, Blended, etc.)*

Are you contracting with an Education or Charter Management Organization?

*(Choose from the drop-down menu below)*

Choose an item.

If yes, name and contact information for EMO/CMO:

Click here to enter text.

Provide an Executive Summary of the proposed school:

*(Address the following not to exceed 3 additional pages)*

**Mission and purpose of the school:**

Click here to enter text.

**Need in the community:**

Click here to enter text.

**Description of the proposed education plan:**

Click here to enter text.

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I certify that I have the authority to submit this Letter of Intent and that all information contained herein is complete and accurate. I recognize that any misrepresentation could result in disqualification from the application process or revocation after authorization. The person named as the contact person for the application is so authorized to serve as the primary contact for this application on behalf of the organization.

**Signature of Primary Contact:**

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**Print Name:**      Click here to enter text.

**Date:**              Click here to enter a date.



# 2023-2024 Transfer School Application

## Information Sheet

Name of Proposed Community School	
School Address	
School District	
Primary Applicant Contact Name, Role, and Contact Information (Address, Phone & Email)	
School Principal Name and Contact Information (Address, Phone & Email)	
Governing Authority President Name and Contact Information (Address, Phone & Email)	
Will the school contract with an EMO/CMO	Choose an item.
Board Counsel - Contact Information (Name, Address, Phone & Email)	
Fiscal Officer – Contact Information (Name, Address, Phone & Email)	
School Opening Year	
Affiliates (Does the School Operator or Governing Authority Have a Relationship with Other Sponsors, Charter Schools or their Affiliates)	

Type / Focus of the School (i.e. Traditional K-8, Dropout Prevention and Recovery, Virtual, Blended, etc.)	
Grades Served	

Target Enrollment	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
by Year by Grade														
Year 1														
Year 2														
Year 3														
Year 4														
Year 5														
Total														

The information contained below may be posted to the Department’s website. Applicants are advised that the primary contact person may be contacted by the public and/or media with questions about the school and the application.

### Certification Statement

I HEREBY CERTIFY that, to the best of my knowledge, the information in this application is correct.

The applicant designated below hereby applies for sponsorship by the Ohio Department of Education, Office of Ohio School Sponsorship.

The Governing Authority of \_\_\_\_\_ (Community School Name) has authorized me to file this application and such action is recorded in the minutes of the school’s meeting held on \_\_\_\_\_ (Date).

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

# 2023-2024 Transfer School Application

## Narrative Sections

All sections of this Application must be completed to be considered for approval of an Ohio Department of Education Office of School Sponsorship contract. If a field is left blank, it will NOT be reviewed or scored. If a question or section does not apply to the school, please enter N/A and provide an explanation stating why it does not apply.

### INTEREST IN NEW SPONSORSHIP

Explain intent to transfer sponsorship.	<a href="#">Click here to enter text.</a>
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### GOVERNANCE AND MANAGEMENT

The governing authority plays a vital role in the school's success and future existence. The governing authority sets policies, establishes the budget, is the fiduciary agent, and is responsible for compliance with the community school contract and applicable local, state and federal laws. The governing authority of the school is the responsible entity and Ohio Revised Code requires no fewer than five (5) board members.

Governing Authority Information	Provide a bio or resume and a completed questionnaire for each governing authority member as <b><u>Attachment 1</u></b> . If there is a skills gap, Applicant may provide a brief narrative explaining recruitment and orientation processes/plans.
Governing Authority Meeting Schedule & Minutes	Provide the school's board meeting schedule for the past twelve months. Also, please provide copies of all board meeting minutes for all board meetings held during the past twelve months as <b><u>Attachment 2</u></b> .
Governing Authority Compliance	Explain the history and continuity of the governing authority. Provide evidence that the board has maintained compliance with sponsor requirements. Include any corrective action plans or probation notices from the last three (3) years as <b><u>Attachment 3</u></b> .
<a href="#">Click here to enter text.</a>	

### ACADEMIC INFORMATION / DATA

Nationally Normed Assessment Data	Provide nationally normed assessment results for your school by grade for the last three (3) years as <b><u>Attachment 4</u></b> . Provide a brief explanation of the data below.
<a href="#">Click here to enter text.</a>	

Educational Model	Has the school's educational model changed from what is stated in the current community school contract? Provide a brief summary of school's educational model changes below. Complete the Education Plan and submit as <b>Attachment 5</b> .
Click here to enter text.	
Annual Reports	Provide a copy of the school's most recent annual report and local report card as <b>Attachment 6</b> . Provide a brief highlight or explanation below.
Click here to enter text.	

**FINANCIAL PERFORMANCE / BUSINESS PLAN**

Five-Year Forecast and Annual Budgets	Provide a copy of the last two (2) years board approved five-year forecasts and the currently approved Annual Budget as <b>Attachment 7</b> .
FTE Enrollment Reviews	Provide a copy the school's most recent FTE Enrollment Review as <b>Attachment 8</b> .
Recent Financials	Provide board approved financials from the last twelve months as <b>Attachment 9</b> .
Provide a written narrative briefly describing the school's current and projected financial position.	

**ORGANIZATIONAL PERFORMANCE**

Compliance Reports	Provide a copy of the two (2) most recent sponsor compliance site visit reports as <b>Attachment 10</b> . For any items noted as non-compliant and/or deficient, provide a brief explanation of the reason cited by the current sponsor and how issue(s) have been remedied.
Click here to enter text.	
Management or Operator Agreement	If your school contracts with a CMO/EMO or ESP, provide an up to date copy of the Management or Operator Agreement as <b>Attachment 11</b> . If your school does not contract with a Management Company or Operator, enter "N/A" below.
Click here to enter text.	
Facility	Describe the school's facilities (age of building(s), number of classrooms, common areas, etc.), including a description of grade levels served at each location. Provide a copy of the current lease or deed/mortgage as <b>Attachment 12</b> . Please indicate if changes regarding the facility are planned for the near future.
Click here to enter text.	

# 2023-2024 Transfer School Application

## Required Attachments

Attachment 1	Updated Bio or Resume and Questionnaire for each Governing Authority Member	
Attachment 2	Governing Authority Meeting Schedule and Minutes (from the past 12 months)	
Attachment 3	Any request for corrective action or probation notices	
Attachment 4	Nationally Normed Assessment Data	
Attachment 5	Education Plan Template	
Attachment 6	Local Report Card and School Annual Report	
Attachment 7	Five Year Forecasts (3 years) and Current School Year Budget	
Attachment 8	FTE Enrollment Reviews	
Attachment 9	Governing Authority approved Financials (from the past 12 months)	
Attachment 10	Two most recent sponsor compliance assessments, as well as response and description of any non-compliance or deficiency issues.	
Attachment 11	CMO/EMO/ESP Management or Operating Agreement	
Attachment 12	Facility Detail	

Each Attachment required must be included with this application and checked off on the above table or the application will be returned.

In addition to the narrative and attachments provided by the applicant as listed above, ODE will review the current community school contract and the school's last three years of audits. If there is anything about these documents that the applicant wants to address, please include such in the narrative response.

Attachment 13	Current sponsor community school contract	
Attachment 14	Last three years of Audit reports	

# 2023-2024 Transfer School Application

## Attachment 1

### Governing Authority Member Questionnaire

Governing Authority Member Name:

Each board member should complete this Questionnaire and provide a copy of their resume or bio to provide information on their present employer and/or position, education and professional training, and their interest, skills and experience serving on a nonprofit educational organization board of directors.

**Questions:** Please answer each question fully.

1. How did you become aware of the school?
2. Why are you interested in serving as a governing authority member for the school?
3. Please describe your unique qualifications and expertise that will benefit the board and support the school.
4. How often do you expect to be at the school? This response includes board meetings and school activities, and should include a description of whether the time is while school is in session or not.
5. Have you reviewed the complete application prior to submission?

I certify the above information and attached resume are true and complete to the best of my knowledge.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

# 2023-2024 Transfer School Application

## Attachment 5

### Education Plan

Please refer to the information below when completing the Education Plan sections. Each section provides guidance and the specific information requested in each section of the application. The Education Plan should be no more than twenty-five (25) 8 ½ x 11” pages with one inch (1”) margins and font no smaller than size 10.

#### EDUCATION PROGRAM, PHILOSOPHY, AND CURRICULUM

##### A. Education Philosophy

State the educational philosophy that encompasses the vision, values and purpose for which the proposed school is being founded. Provide a statement including how the philosophy will be communicated to teachers, families, students, staff, the community and stakeholders.

Statement:

Core beliefs and values (which align with the school’s mission and philosophy):

Describe the length of the school year and day (include other areas of school design):

##### B. Educational Programming

Describe the schools educational programming and the instructional materials that will be used to implement the curriculum.

Statement:

Describe how the education program will serve the diverse needs of the individual students (provide evidence and explicit research citations or other data that was reviewed by the school in selecting the educational program (this research and data should include information related to how the program and practices will result in improved student outcomes, high academic achievement and the attainment of knowledge, skills and experiences that ensure college and career readiness):

Provide data to show that the education program demonstrates an understanding of the school’s special education obligations:

Describe the methods, service, and staffing the school will employ to provide a free, appropriate public education (FAPE) to all students with special needs:

Outline how the school will roll out the Response to Intervention (RTI), its capacity to implement such efforts, and the specific methods to monitor progress:
Describe the process the school will use to annually evaluate, review and revise the education program and make adjustments based on the student population:
Outline any supplemental services, non-classroom learning, and after school programs that will enhance the educational environment:

**C. Curriculum and Instruction**

Community schools have the unique ability to select the curriculum models that best reflect the mission and educational philosophy of the school and best serve the needs of the student population. The school curriculum ensures students are college and career ready. The curriculum should reflect a rigorous academic program. Proposed schools should align their curriculum with Ohio’s Learning Standards, which are available at <http://education.ohio.gov/Topics/Learning-in-Ohio>.

Detail the high-quality content-focused learner centered curriculum (and outline if the school uses the Ohio Model Curriculum):

How will the school develop curriculum maps and pacing guides:

Outline evidence of alignment of the curriculum model to the Ohio Learning Standards:

Describe the primary instructional delivery methods, strategies and techniques the school will use:

Provide evidence of the research based practices per ESSA for these delivery methods:

**D. Assessments**

Provide an overview of what assessments the proposed school will employ and how these assessments will drive discussions:



Outline how the academic calendar will meet all Ohio required assessments (including testing windows):
Describe the school’s standards for promoting students to the next grade, achievement level or grouping level in alignment with the educational program:

**KEY ACADEMIC AND NON-ACADEMIC GOALS & FAMILY ENGAGEMENT**

**All OSS sponsored schools will adopt the following goals as required by the Office of School Sponsorship.**

**OSS Community School Contract 2023-2024  
REQUIRED GOALS**

**Kindergarten – 8<sup>th</sup> Grade**

**S.M.A.R.T Goals** — *The school will track the academic progress of 100% of students using standards-based report cards, performance assessments, and universal screening tools during each school year of the contract. Teacher Based Team meetings will be held monthly with teams reviewing academic progress of all students using the Response to Intervention Model framework. Students will be grouped into three tiers based on their academic performance. Teachers will use all the collected data to differentiate instruction within the general education classroom. 100% of students, who are not making sufficient progress, including those students receiving special education services, will receive focused interventions in their area(s) of weakness.*

**K-8 reading**

- a. 80% of students, who have attended the school for one or more years, will achieve “on track” or “proficient” on required AIR Reading assessment by the end of the contract.
- b. 80% of students will annually meet or exceed projected growth as identified on the reading assessment named in the sponsor contract.
- c. The gap in reading between students with disabilities and the total population will be reduced by 10% on AIR tests annually throughout the term the contract.

**K-8 math**

- a. 80% of students who have attended the school for one or more years, will achieve “on track” or “proficient” in math on required AIR tests by the end of the contract
- b. 80% of students will annually meet or exceed student projected growth as indicated on the math assessment named in the sponsor contract.

- c. The gap in math between students with disabilities and the total population will be reduced by 10% on AIR tests annually throughout the term of the contract.

### **K — 3 Early Literacy per Ohio Accountability**

**S.M.A.R.T Goal** — *The school will administer an approved reading diagnostic assessment to all K — 3 students prior to September 30th to identify students who are on-track or not-on-track in their reading skills. Those students who are identified as not-on-track will receive a Reading Improvement and Monitoring Plan within 60 days of the assessment. The plan will identify the student's specific reading deficiencies and will describe additional services and supports that the student will receive. The Reading Improvement and Monitoring plan will be monitored on a monthly basis by the teachers with 70% of students meeting “on track” or “proficient” by end of year assessment.*

- a. 70% of students requiring a reading improvement and monitoring plan will meet “on track” or “proficient” on the end of year assessment.

### **9<sup>th</sup> – 12<sup>th</sup> Grades High Schools/DOPRs – Graduation Progress**

**S.M.A.R.T Goals** — *The school will track the academic progress of 100% of students by monitoring Student Success Plans and progress made toward graduation pathways. Review of data to be included will be coursework completed as aligned with state standards, performance assessment results, and progress made toward individual graduation pathways during each school year of the contract. Teacher Based Team meetings will be held monthly with teams reviewing academic progress of all students using the Response to Intervention Model framework. Students will be grouped into three tiers based on their academic performance. Teachers will use all the collected data to differentiate instruction. 100% of students, who are not making sufficient progress, including those students receiving special education services, will receive focused interventions in their area of weakness*

*All students will have completed a Student Success Plan with a detailed description of coursework, required assessments, and trainings needed to meet graduation requirements for their chosen pathway to graduation. For schools using an adaptive learning management program, annual goals for academic achievement shall be identified in the Student Success Plan, along with an intervention plan outlining steps taken to keep students on track to graduate.*

- a. 80% of students will annually complete required courses as aligned with their Student Success Plans.
- b. 80% of students will achieve annual goals as identified in their Student Success Plans.
- c. Over the term of contract, 80% of students will graduate with a career credential or military or college preparedness as aligned to their chosen pathway to graduation stated in their Student Success Plan.

### **Kindergarten – 12<sup>th</sup> Grade – Non-Academic Goals**

#### **S.M.A.R.T Goal - Family Engagement**

*The school will provide parents with the opportunity to attend at least one informational session during each school year, including but not limited to the school's academic plan information night, PBIS processes, literacy or math focused student centered “knowledge” night, or school events where parents receive information and guidance on student academic success. The school will survey parents to monitor attendance and gauge interest and involvement.*

- a. K-12 – The school will offer a minimum of two academic informational nights annually and will monitor family attendance and involvement by receiving 75% of survey responses identifying attendance or positive reactions in response to the opportunity to learn more about academic performance of the school and their student.

**S.M.A.R.T Goal - Operational/Academic Professional Development**

*Consistency is the key to success at any educational institution. To this end, the school will ensure that the operational and academic procedures and processes are reviewed annually by educators, staff and leadership. This includes but is not limited to training on staff and family handbooks, policy and procedure manuals, and educational content and instructional professional development.*

*In addition to school operations training for all staff, the school will provide professional development to all core content teachers and teacher aides to support the implementation of the school’s education plan including, but not limited to the following evidence-based instructional practices: balanced literacy, writer’s workshop (Pre K-6), content and disciplinary literacy (7-12), writing across the curriculum (7-12), critical thinking (Pre K-12) and mathematical thinking (Pre K-12).*

- a. 100% of the school’s core content instructors will receive six (6) hours of professional development on evidence-based instructional strategies relating to the school’s educational model.

Acknowledged and agreed:

Governing Authority

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

The following sections provide an opportunity for renewing schools to further detail and describe additional goals and areas of focus and priority.

<b>A. Reading/English Language Arts</b>
State the academic goals for reading/English language arts. The goals must be SMART and span a period of five years. Be sure to include goals for special education, English language learners, low-performing students and any other distinct populations the school serves. The goals must be aligned with the mission of the school and include specific outcomes that will result in academic achievement (copy and paste this section for each goal).
Goal:
Alignment of goal to mission:
Grade levels:
Student population:
Expected outcomes: Include at least two outcome measures: (1) a fixed measure for the school; and (2) a growth measure. These measures must align to benchmarks and identify methods for evaluation:  1.  2.
Data, resources and/or personnel used to monitor and ensure student success:
Plan for intervention should the school not be on track with stated goals:
<b>B. Math</b>
State the academic goals for math. The goals must be SMART and span a period of five years. Be sure to include goals for special education, English language learners, low-performing students and any other distinct populations the school serves. The goals must be aligned with the mission of the school and include specific outcomes that will result in academic achievement (copy and paste this section for each goal).
Goal:
Alignment of goal to mission:
Grade levels:

Student population:
Expected outcomes: Include at least two outcome measures: (1) a fixed measure for the school; and (2) a growth measure. These measures must align to benchmarks and identify methods for evaluation:  1.  2.
Data, resources and/or personnel used to monitor and ensure student success:
Plan for intervention should the school not be on track with stated goals:
<b>C. Social Studies</b>
State the academic goals for Social Studies. The goals must be SMART and span a period of five years. Be sure to include goals for special education, English language learners, low-performing students and any other distinct populations the school serves. The goals must be aligned with the mission of the school and include specific outcomes that will result in academic achievement (copy and paste this section for each goal).
Goal:
Alignment of goal to mission:
Grade levels:
Student population:
Expected outcomes: Include at least two outcome measures: (1) a fixed measure for the school; and (2) a growth measure. These measures must align to benchmarks and identify methods for evaluation:  1.  2.
Data, resources and/or personnel used to monitor and ensure student success:

Plan for intervention should the school not be on track with stated goals:
<b>D. Science</b>
State the academic goals for science. The goals must be SMART and span a period of five years. Be sure to include goals for special education, English language learners, low-performing students and any other distinct populations the school serves. The goals must be aligned with the mission of the school and include specific outcomes that will result in academic achievement (copy and paste this section for each goal).
Goal:
Alignment of goal to mission:
Grade levels:
Student population:
Expected outcomes: Include at least two outcome measures: (1) a fixed measure for the school; and (2) a growth measure. These measures must align to benchmarks and identify methods for evaluation:
<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>
Data, resources and/or personnel used to monitor and ensure student success:
<b>E. Other Academic and/or Nonacademic Goals</b>
State the other academic or nonacademic goals. The goals must be SMART and span a period of five years. Be sure to include goals for special education, English language learners, low-performing students, and any other distinct populations the school serves. The goals must be aligned with the mission of the school and include specific outcomes that will result in academic achievement.
Goal:
Alignment of goal to mission:
Grade levels:
Student population:

Expected outcomes: Include at least two outcome measures: (1) a fixed measure for the school; and (2) a growth measure. These measures must align to benchmarks and identify methods for evaluation:
<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>
Data, resources and/or personnel used to monitor and ensure student success:
Plan for intervention should the school not be on track with stated goals:

<b>F. Arts, Music, Physical Education, Technology and Career Readiness</b>
Overview of the additional curriculum outside of the core academic areas:

<b>G. Culture and Family Engagement</b>
Describe the school’s plan for culture and parent engagement, including the plan implementation, programs and strategies to address the physical, social, emotional and health needs of the student population. This section should describe how the school’s culture and climate is fostered by school leadership, teachers, students and parents:
Describe the school’s philosophy regarding student behavior and discipline for the student population and students with special needs. The student discipline should be consistent with the school’s mission and educational philosophy:
Describe how the school involves parents/guardians as partners in the education of their children to build and maintain family school partnerships:

# 2023-2024 Transfer School Application

## Attachment 12

### Statement of Assurances

This form must be signed by a duly authorized representative of the school and submitted with the final application. An application is considered incomplete and will not be accepted if it does not include the Statement of Assurances.

As the authorized representative of the school, I hereby certify under the penalties of perjury that the information submitted in this application for continued sponsorship for \_\_\_\_\_ (name of school) located at \_\_\_\_\_ is true to the best of my knowledge and belief; and further, I certify that the following:

1. The school will comply with all applicable provisions of ORC chapter 3314.
  
2. The school will comply with the requirement that the school is established as a nonprofit corporation or a public benefit corporation in accordance with ORC 3314.03(A)(1).
  
3. No unresolved findings of recovery have been issued by the auditor of state against any person associated with this application, including any member of the governing authority of the school.
  
4. The school is nonsectarian in its programs, admission policies, employment practices and all other operations and is not and will not be operated by a sectarian school or religious institution.
  
5. The school is a \_\_\_ new start-up school or \_\_\_ was created by converting all or part of an existing public school or educational service center building.
  - (a) If the school was created by converting all or part of an existing public school or educational service center building, please specify if any employer of the board of education or educational service center governing board that operated the school or building before conversion is delegating any duties or responsibilities to the governing authority of the community school, with respect to all or any specified group of employees, provided the delegation is not prohibited by a collective bargaining agreement applicable to such employees: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.
  
6. The school's teachers will be licensed in the manner prescribed by ORC 3314.03(A)(10).
  
7. The school will comply with all provisions of law enumerated in ORC 3314.03(A)(11)(d) and ORC 3314.03(A)(11)(h).
  
8. The school's graduation and curriculum requirements will comply with ORC 3314.03(A)(11)(f).



9. The school's governing authority will be in compliance with ORC 3314.02(E).
10. The school's admission and dismissal policies will be in compliance with ORC 3314.03(A)(5) and (6).
11. The learning opportunities that will be offered to students, including both classroom-based and non-classroom-based learning opportunities, will be in compliance with the criteria for student participation established in ORC 3314.08(H)(2).
12. The school will cooperate with the Ohio Department of Education's Office of Ohio School Sponsorship as its sponsor in providing required documentation of policies, procedures and financial records to enable the sponsor to provide oversight and technical assistance to the school.

Acknowledged and agreed:

Governing Authority

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_