



community

Office of School Sponsorship

Renewal School Sponsorship Application Rubric 2023-2024



Department
of Education

2023-2024 Renewal School Application

Rubric Scoring Template

General Information	
School Name	<i>Click here to enter text.</i>
Street Address	<i>Click here to enter text.</i>
City, State, Zip Code	<i>Click here to enter text.</i>
School District	<i>Click here to enter text.</i>
Grade Levels	<i>Click here to enter text.</i>
Current Enrollment	<i>Click here to enter text.</i>
Type of School	<i>Click here to enter text.</i>
First Year of Operation	<i>Click here to enter text.</i>
Primary Contact	
Name and Role	<i>Click here to enter text.</i>
Email and Phone	<i>Click here to enter text.</i>
Additional Contact and School Information	
Governing Authority Members and Roles	<i>Click here to enter text.</i>
Management Company	<i>Click here to enter text.</i>
School Director	<i>Click here to enter text.</i>
School Treasurer	<i>Click here to enter text.</i>
Superintendent	<i>Click here to enter text.</i>
Names and emails of other school personnel or stakeholders to be copied on communication regarding this application.	
<i>Click here to enter text.</i>	

Instructions for Reviewers

This rubric is intended to guide reviewers through the evaluation of transfer community school applications consistent with the Ohio Revised Code and in alignment with the Sponsor Evaluation System. Reviewers will score key sections within seven (7) main areas:

- Reason for Changing Sponsorship;
- Governance and Management;
- Academic Information/Data;
- Financial Performance/Business Plan;
- Organizational Performance;
- Education Philosophy, Programming, Curriculum and Instruction, and Assessments;
- Required Attachments.

For each scored section, key characteristics of "Meets Expectations" are outlined.

Sections that meet all expectations may earn full points.

Sections that do not meet all expectations may earn 1 point or 0 points.

Half scores are not permitted.

Using these key characteristics, reviewers should score each section based on the evidence found in the application.

For each section, there is space to note strengths, challenges, questions, and reviewer comments.

For all sections scored 0 or 1, each reviewer must provide challenges noted and questions.

Challenges noted and questions should be as factual and objective as possible.

1. Interest in Continued Sponsorship		
Request for Continued Sponsorship	Explained the board's intent to renew/continue sponsorship with the ODE/OSS.	Score
	<i>*The school must receive 6 points out of 10 in this section to receive a "Meets Expectations".</i>	/10
	Strengths Noted:	
	Challenges Noted and Questions:	
	Reviewer Comments:	

2. Governance and Management (Also review Attachments 1-2)		
Governance and Management	Provided information on the existing governing authority to include the following: <ul style="list-style-type: none"> • Completed resumes and/or bios; • Board bylaws; • Evidence the board has maintained five (5) consistent members and has maintained quorum for all meetings; • The history of the governing authority and evidence that the board has maintained sponsor compliance for the past three years. 	Score
	<i>*The school must receive 6 points out of 10 in this section to receive a "Meets Expectations".</i>	/10
	Strengths Noted:	
	Challenges Noted and Questions:	
	Reviewer Comments:	

3. Academic Information/Data (Also review Attachment 3 and 4)		
Academic Information / Data	Provided nationally normed assessment results by grade for the past three years with an explanation of the data. Additionally, the school has provided the following: <ul style="list-style-type: none"> • A summary of the school's educational model. 	Score
	OSS to review report card data from past three (3) academic years as a portion of this section.	/10

	*The school must receive 6 points out of 10 in this section to receive a "Meets Expectations".	
	Strengths Noted:	
	Challenges Noted and Questions:	
	Reviewer Comments:	

4. Financial Performance / Business Plan (Also review Attachments 5)

Financial Performance / Business Plan	<p>Provided a narrative briefly describing the schools current and projected budget. In addition, the OSS will review the following:</p> <ul style="list-style-type: none"> • The last two years of board approved five-year forecasts along with an annual budget; • The school's most recent FTE Enrollment Review Report; and, • Board approved financials from the past twelve months. <p>*The school must receive 6 points out of 10 in this section to receive a "Meets Expectations".</p>	Score
		/10
	Strengths Noted:	
	Challenges Noted and Questions:	
	Reviewer Comments:	

5. Organizational Performance (Also review Attachments 6, 7 and 8)

Organizational Performance	<p>Explained the school's compliance history, relationship with a management company and/or operator (if applicable), and the facility. In addition, the OSS will review the following:</p> <ul style="list-style-type: none"> • Most recent sponsor compliance report (along with any reasons cited and how the issue(s) were remedied); • A copy of the CMO/SMO or ESP agreement (if applicable); and, • The school's current facilities, number of classrooms, common areas and provided a copy of the current lease. <p>*The school must receive 6 points out of 10 in this section to receive a "Meets Expectations".</p>	Score
		/10
	Strengths Noted:	
	Challenges Noted and Questions:	
	Reviewer Comments:	

Overall Score – New School Sponsorship Application		
Section	Maximum Score Per Section	Overall Section Score
1. Request for Continued Sponsorship	10	
2. Governance and Management	10	
3. Academic Information	10	
4. Financial Performance/Business Plan	10	
5. Organizational Performance	10	

Total Score Earned	50	0
Percentage Score (75% required to be eligible for approval)		