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School-Wide Content Area Reading (Tier 1) Coaching Service Delivery Plan Cheat Sheet

The Coaching Service Delivery Plan Cheat Sheet will support individuals responsible for coaching School Leadership Teams (SLT) to be able to:

- Align Secondary School-wide Content Area Reading coaching concepts or skills to items on the Reading Tiered Fidelity Inventory – Secondary Level Edition
- Outline MIBLSI resources available to individuals coaching SLTs to assist them in the development of their Individualized Coaching Plan

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Note:

- Items in each stage are listed in order of priority
- Any R-TFI item with an asterisk indicates the coaching of the concept could be completed in a shorter amount of time (e.g., within 2 months)
- Items 1.14, 1.15, and 1.16 while important for the installation and implementation of a School-wide Content Area Reading Model, are not items identified as specific concepts/areas or skills to be coached for the purposes of developing a Coaching Service Delivery Plan.

Exploration/Adoption

Table 1. Coaching concepts or skills at the Exploration/Adoption stage with corresponding R-TFI item(s) and MIBLSI resources.

Coaching Concepts or Skills	R-TFI Item	MIBLSI Content & Resources
1. Assess need, fit, and context	N/A	Secondary Content Area Reading Readiness Activity from DIT Installation work
2. Relationship development	N/A	N/A

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Coaching Concepts or Skills	R-TFI Item	MIBLSI Content & Resources
3. Promote buy-in and readiness for Secondary Content Area Reading Model	N/A	DIT Installation content Secondary Content Area Reading Readiness Activity from DIT Installation work Tier 1 Secondary Content Area Reading series
4. School Leadership Team (SLT) formation	1.1*	Tier 1 Positive School Climate Day 1, Module 3.0 Secondary Organizing School Leadership Team for Success packet

Installation

Table 2. Coaching concepts or skills at the Installation stage with corresponding R-TFI item(s) and MIBLSI resources.

Coaching Concepts or Skills	R-TFI Item	MIBLSI Content & Resources
1. School Leadership Team (SLT) development (e.g., meeting structures, roles & responsibilities, meeting notes, action plan)	1.1*, 1.2*, 1.3	Tier 1 Secondary Content Area Reading Day 1 Secondary Organizing School Leadership Team for Success packet School Leadership Team Meeting Self-Assessment

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Coaching Concepts or Skills	R-TFI Item	MIBLSI Content & Resources
2. School-Wide Content Area Reading Model Fluency: a. IES Practice Guide Recommendations for Adolescent Reading – Content area reading strategies b. Big Ideas of Adolescent Reading c. EWI data interpretation and R-TFI training d. Early Warning Indicators Assessment System e. Selection and use of common content area reading strategies within core subject areas	1.6, 1.7, 1.12, 1.13, 1.18, 1.19	Tier 1 Secondary Content Area Reading Days 1 & 2 Tier 1 Secondary Content Area Reading Coaching Support Session Online Modules through Michigan Virtual University: • Reading Tiered Fidelity Inventory • Engagement • Early Warning Systems Overview IES Practice Guide Improving Adolescent Literacy: Effective Classroom and Intervention Practices Tier 1 Secondary Content Area Reading Strategies training
3. Development of Content Area Reading Plan	1.8	Tier 1 Secondary Content Area Reading Days 2 & 3
4. Communication protocol development and use: a. SLT to DIT b. Coach coordinator (if size of district warrants this role) c. School work groups / teams d. Other stakeholders (e.g., families, Parent Teacher group, Board of Education)	1.10, 1.11, 1.15*	DIT Installation series, Module 5.0
5. Development of Department Teams	1.4, 1.5	N/A
6. Development of Department Level Plans	1.9	N/A

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Implementation

Table 3. Coaching concepts and skills at the Implementation stage and corresponding R-TFI item(s) and MIBLSI resources.

Coaching Concepts or Skills	R-TFI Item	MIBLSI Content & Resources

1. Data support:
  a. MIDATA use
  b. Reading Tiered Fidelity Inventory Secondary Level Edition
  c. Early Warning Indicators (EWI)
	1.17, 1.19, 1.21	School-level Data Review trainings
		
		Tier 1 Secondary Content Area Reading series
		
		Secondary Data-Based Problem-Solving team training series

2. Data-based problem solving (school-level, grade level)
  a. On-going use and adjustments to the Content Area Reading Plan
  b. On-going adjustments and use to Department Instructional Plans
  c. On-going adjustments to training and coaching supports
	1.20, 1.21, 1.22, 1.23, 1.24	School-level Data Review trainings
		
		Tier 1 Secondary Content Area Reading series

3. Use and refinements of communication protocols	1.25	School-level Data Review trainings

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