

Level 2 Report Explanation: CCP Split Payment

The purpose of this report explanation is to assist EMIS Coordinators in reviewing the CCP Split Payment Report.



Revised: February 27, 2020

REVISION HISTORY

The revisions to this document are listed in the table below.

Date	Description
2/27/2020	Report Explanation first posted.

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FUNCTION AND PURPOSE

The CCP (College Credit Plus) Split Payment Report is a Level 2 report that can be found in the Data Collector. This is a report that will show CCP courses where the responsibility for payment of the course is split between two or more LEAs. Each LEA will see details about the course based on data they have reported as well as details about the course as reported by the other LEA. This will help in the determination of why payment responsibility is being split and how the payment responsibility is being split. For example, if both LEAs have the student enrolled on the census date, but neither LEA has reported a PS Sent Reason and neither LEA has reported the student in a course with a PS curriculum code, then ODE cannot determine which LEA should be responsible for payment of the course and the credits will be split based on each LEA's share of the student's total percent of time.

The CCP Split Payment Report is identified in the Data Collector with the following name:

- *(CCPL-003) CCP Split Payment Report*

If this report explanation—in concert with the EMIS Manual—does not answer your questions or help you to resolve your issues with the CCP Split Payment report, then the normal path for getting help with EMIS reporting should be followed. The first point of contact should be the EMIS coordinator, followed by the Information Technology Center (ITC), then the EMIS Helpdesk, and finally ODE EMIS directly.

PROCESS DESCRIPTION

A row is created for each CCP course for a given fiscal year whenever there is more than one LEA listed as responsible for payment.

An Error Severity code is assigned to each row to help identify rows that may need more attention than others.

REPORTS

Layout and Fields

As with other Level 2 reports, it is possible to view the entire report or portions of the report by Severity Code.

Given the number of fields appearing on this report, a complete picture is not provided in this report explanation. Only the first columns appear in the table below; however, all fields are listed out below the table, with explanations or definitions provided as warranted.

Layout for Report CCPL-003

RPT DEST IRN	SSID	LEVEL 2 REC TYPE CODE	RESULT CODE	ERR SEV CODE	FY	CAMPUS CODE	COURSE ID
010101	AB1234567	CCPL-003	CC0002	C	2019	TLDO	MATH101
010101	CD3456789	CCPL-003	CC0003	C	2019	BGSU	ENG100

RPT DEST IRN. The IRN of the entity receiving the report.

SSID. The student's SSID.

LEVEL 2 REC TYPE CODE. The name of the report, CCPL-003.

RESULT CODE. This Result Code is used internally and is not useful to districts.

RESULT CODE DESCR (Result Code Description).

CC0001	Responsibility for payment unclear between LEAs
CC0002	Other LEA has flagged this course indicating that you should pay all
CC0003	Other LEA has this flagged course
CC0004	You have flagged this course indicating that the other LEA should pay all
CC0005	You have flagged this course

ERR SEV CODE. Code indicating the severity of the error (described at the end of this report).

FY (Fiscal Year). The fiscal year during which the course in question took place.

CAMPUS CODE. The campus code of the higher education institution.

COURSE ID. Unique identifier that distinguishes this course from all others at the institution (should resemble those used on transcripts or course catalogs).

SECTION ID. Identifier assigned by the institution which, in a given term, distinguishes among one or more sections, classes, or offerings of the same course.

ENRL YEAR (Enrollment Year). The calendar year during which the course occurred.

TERM CODE. The term during which the course occurred.

HIGHER ED IRN. IRN of the higher education institution.

CAMPUS NAME. Name of the higher education campus.

LEA REPORTED BY COLLEGE. IRN of the student's LEA as reported by the college.

DLVR METHOD CODE (Delivery Method Code). Code that indicates the method of delivery for the course.

CCP CREDIT HOUR CODE. Code indicating whether the course is on a semester or quarter basis.

FUND RESP CODE. Code indicating the district's payment responsibility for the course. For the CCP Split Payment report, this will always be PROP.

CREDIT HOUR COUNT. The number of credit hours the course is worth as reported by the college.

RESP CREDIT COUNT 1. Credit count for which the first district (district receiving the report) is responsible.

ENRL ON ROSTER DATE FLAG 1. Flag indicating whether the student was enrolled in the first district (district receiving the report) on the census date of the course

SENT REASON PS FLAG 1. Flag indicating whether the first district (district receiving the report) reported the student with a 'PS' Sent Reason code.

RPTED IN PS COURSE FLAG 1. Flag indicating whether the first district (district receiving the report) reported the student in a course with a 'PS' Curriculum code.

TOTAL PCT OF TIME 1. Total percentage of time reported by the first district (district receiving the report).

REVIEW CODE LEA 1. Indicates any review(s) placed on the course applicable to the first district (district receiving the report).

LEA_IRN_2. The second LEA with which payment responsibility is being split.

RESP CREDIT COUNT 2. Credit count for which the second district is responsible.

ENRL ON ROSTER DATE FLAG 2. Flag indicating whether the student was enrolled on the census date of the course by the second district.

SENT REASON PS FLAG 2. Flag indicating whether the student was reported with a 'PS' Sent Reason code by the second district.

RPTED IN PS COURSE FLAG 2. Flag indicating whether the student was reported in a course with a 'PS' Curriculum code by the second district.

TOTAL PCT OF TIME 2. Total percentage of time reported by the second district.

REVIEW CODE LEA 2. Indicates any review(s) placed on the course applicable to the second district.

Error Severity Code Determination

Critical. If the other district has placed the ENRL_SPLIT_OTH_LEA_PAY_ALL flag, or some other flag that stops funding, on the course, then the severity is critical. If the district receiving the report knows that they should be responsible for payment, then they should place the ENRL_SPLIT_BUT_MY_LEA_TO_PAY_ALL review on the course if the course is still open for flagging. This will move payment responsibility over to them.

Warning. If neither district places a flag on the course that stops funding, then the severity is a warning. The district that *should* be responsible for payment needs to place the ENRL_SPLIT_BUT_MY_LEA_TO_PAY_ALL review on the course if the course is still open for flagging. This will move payment responsibility to the district placing the review. The other district that should not be responsible for payment should place the ENRL_SPLIT_BUT_OTHER_LEA_TO_PAY_ALL review on the course. This will stop payment on their share of the course until there is some resolution.

Informational. If the district receiving the report has placed the ENRL_SPLIT_OTH_LEA_PAY_ALL flag, or some other flag that stops funding, on the course then the severity is informational. Ideally, the other district involved will place the ENRL_SPLIT_BUT_MY_LEA_TO_PAY_ALL review on the course if the course is still open for flagging. This will move payment responsibility over to the other district. If the other district does not claim responsibility for the course, then it will remain split until there is some resolution.