EMIS Change 25-97

This change updates the name of the Department from "Department of Education" to "Department of Education and Workforce" throughout the EMIS Manual. "ODE" is also being updated to "DEW". Note that unlike for other changes, this change document does not include every instance throughout the 58 sections of the EMIS Manual that will be updated. Instead, this change document shows examples of the changes that will be made. Additionally, the changes will not be marked throughout. Though the changes are tracked below, this is only to illustrate the nature of the updates being made via this change.

UPDATES TO EMIS MANUAL COVER PAGES

On each section's cover page, "ODE" and the former Department logo will be deleted and the new Department logo will be added. See the example below.
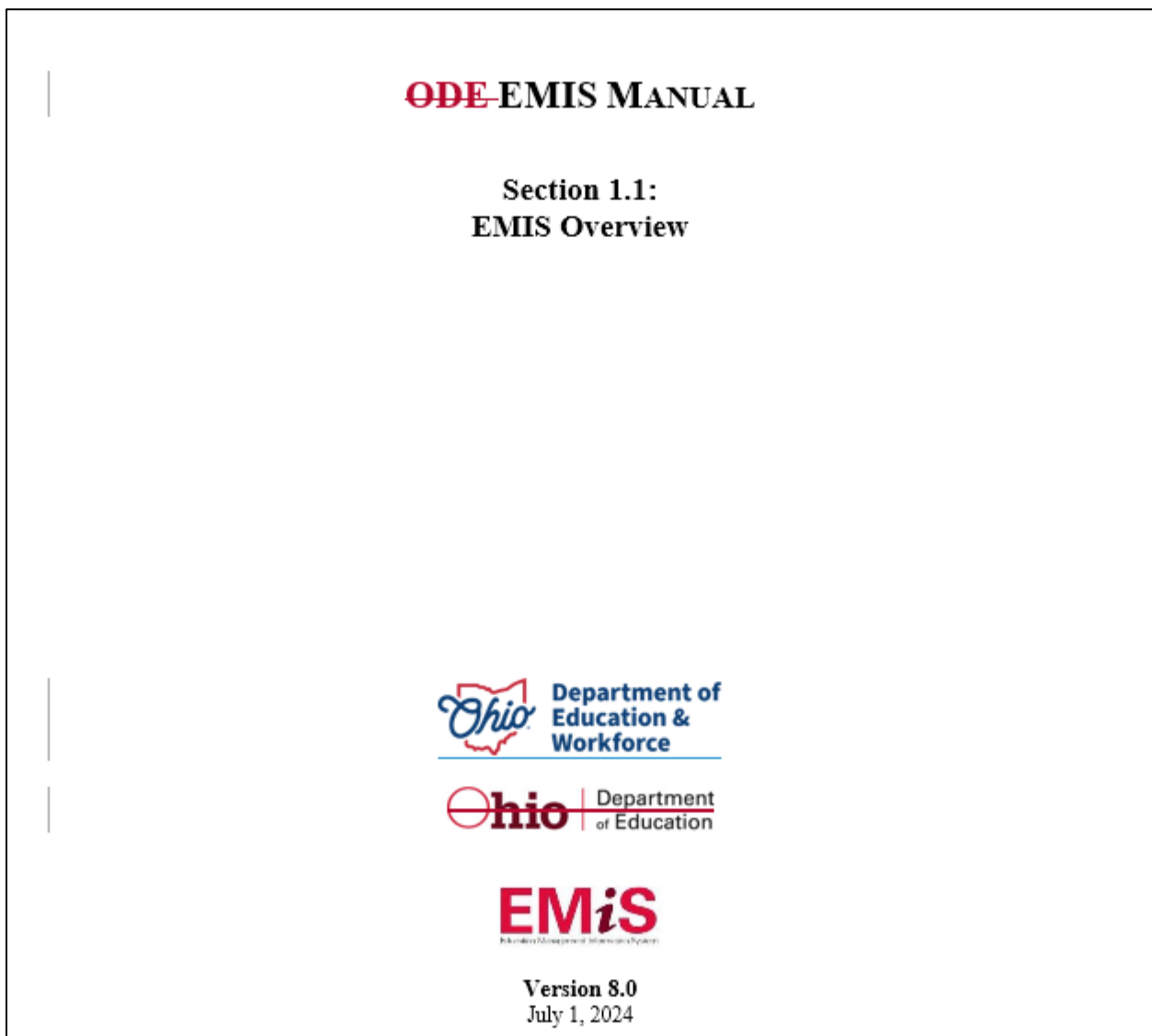

Figure 1. EMIS Manual Section 1.1 cover page

UPDATES TO EMIS MANUAL HEADERS AND FOOTERS

Each section's headers and footers will be updated to replace the Department's logo and to remove "ODE". See the examples below.
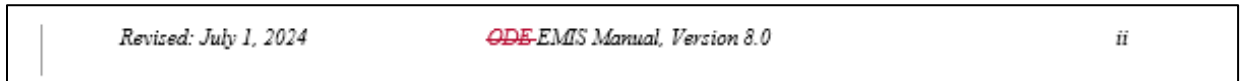

Figure 2. Example of updates to EMIS Manual headers

Figure 3. Example of updates to EMIS Manual footers

UPDATES TO EMIS MANUAL TEXT

Throughout each section of the EMIS Manual, "Department of Education" will be updated to "Department of Education and Workforce". "ODE" will also be updated to "DEW" throughout. See below for an example of these types of changes.
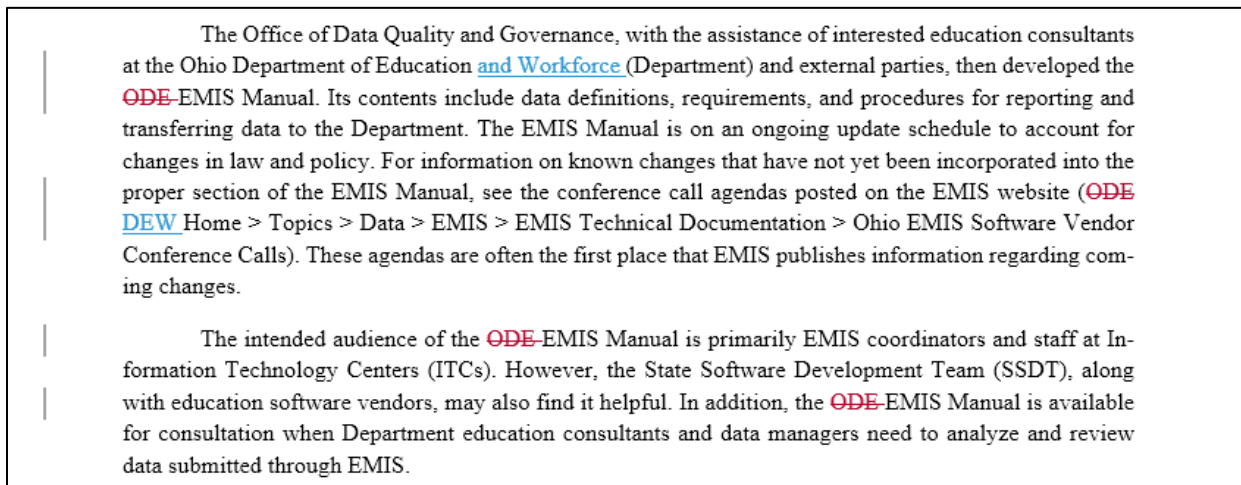

Figure 4. Examples of updates to EMIS Manual text