EMIS Change 24-62

This change adds new attributes to the Organization–General Information (DN) Record to gather information previously collected via the KG survey.

5.3 ORGANIZATION GENERAL INFORMATION

Required Collections

The Organization General Information (DN) Record and the relevant attributes are to be reported as follows.

Attribute Group	C	H	Collection(s) in Which Attribute Reported					As of Date, Where Applicable
			S Traditional			S CS/STEM		
			Initial	Midyear	Final	Initial	Final	
Student Group								
C_STUEEPOL						x	x	First Day of School
STUKGBRDAY			x	x	x	x	x	First Day of School
STUKGLFREE			x			x		Cumulative Count for School Year
STUKGLRCED			x			x		Cumulative Count for School Year
STUKGNFEES			x			x		Cumulative Count for School Year
STUKGTUITN			x			x		Cumulative Count for School Year
STUHOMESCL			x	x	x			Cumulative Count for School Year
STUNPNTSRV			x	x	x			Cumulative Count for School Year
STUNPNTELG					x			Cumulative Count for School Year
STUPSTCBTR					x			Cumulative Count for School Year
STUPSTCATR					x			Cumulative Count for School Year

Reporting by Organization Type

The table below indicates which attributes are to be reported by which organization types.

Attribute Group	Range Checked	Trad. Districts	JVSDs	ESCs	State Supported Schools	Community Schools	STEM Districts	ITCs
Student Group								
C_STUEEPOL	Text	--	--	--	--	R	--	--
STUKGBRDAY	Text	R	--	--	--	R	--	--
STUKGLFREE	Number	O	--	--	--	O	O	--
STUKGLRCED	Number	O	--	--	--	O	O	--
STUKGNFEES	Number	O	--	--	--	O	O	--
STUKGTUITN	Number	O	--	--	--	O	O	--
STUHOMESCL	Number	R	--	--	--	--	--	--
STUNPNTSRV	Number	R	--	--	--	--	--	--
STUNPNTELG	Number	R	--	--	--	--	--	--
STUPSTCBTR	Number	R	--	--	--	--	--	--
STUPSTCATR	Number	R	--	--	--	--	--	--

Key: O – *Optional: if attribute applies, org type must report the record*

R – *Required to be reported for the org type*

-- – *Not reported for the org type*

ATTRIBUTE GROUP REPORTING INSTRUCTIONS

Student Group

Attribute Name	Attribute Text	Attribute Number	Attribute Date
C_STUEEPOL	Y or N	0000000000	00000000
STUKGBRDAY*	'A' or 'B'	0000000000	00000000
STUKGLFREE	spaces	Number of students in this group	00000000
STUKGLRCED	spaces	Number of students in this group	00000000
STUKGNFEES	spaces	Whole dollar amounts	00000000
STUKGTUITN	spaces	Whole dollar amounts	00000000
STUHOMESCL*	spaces	Number of students in this group	00000000
STUNPNTSRV*	spaces	Number of students in this group	00000000
STUNPNTELG*	spaces	Number of students in this group	00000000
STUPSTCBTR*	spaces	Number of students in this group	00000000
STUPSTCATR*	spaces	Number of students in this group	00000000

Note. Attribute names marked with an asterisk should be reported with the organization IRN equal to the district IRN.

The following attribute names are to be collected during the Beginning of Year Student (S) Collection and the SOES Beginning of Year Student (S) Collection:

C_STUEEPOL	Student early entrance policy flag, reported by community schools only
STUKGBRDAY	Date student is required to be 5 years old to be admitted into kindergarten
STUKGLFREE	Count of all-day kindergarten students who pay tuition and are eligible for free lunch
STUKGLRCED	Count of all-day kindergarten students who pay tuition and are eligible for reduced price lunch
STUKGNFEES	Maximum amount charged to all-day kindergarten students for fees
STUKGTUITN	Maximum amount charged to all-day kindergarten students for tuition
STUHOMESCL	Count of homeschooled resident students
STUNPNTSRV	Count of resident and non-resident nonpublic students who are in grades K-12 within district boundaries eligible for special education services but not being served by the district

The following attribute names are to be collected during the End of Year Student (S) Collection and the SOES End of Year Student (S) Collection:

STUNPNTELG	Count of resident and non-resident nonpublic students who are in grades K-12 within district boundaries evaluated and determined ineligible for special education services
STUPSTCBTR	Count of preschool transition conferences held by 3rd birthday, no disability suspected, no additional evaluation

STUPSTCATR   Count of preschool transition conferences held after 3rd birthday, no disability suspected, no additional evaluation

C_STUEEPOL is reported by community schools only. This attribute name is used when reporting whether or not the school has an adopted and Department-approved Early Entrance Student Acceleration Policy for Advanced Learners.

Valid Options
Y   Yes
N   No

STUKGBRDAY is the attribute name used when indicating the date that students are required to be five years old to be admitted to kindergarten. This is the only attribute name in the Student Group that has valid options collected as Attribute Text.

Valid Options
A   September 30
B   August 1

Reporting Instructions. Districts do not need to report this attribute name if they have no kindergarten students: community schools that do not have a kindergarten grade level, ESCs, STEM Districts, JVSDs, OSB, OSD, and DYS.

H.B. 383 indicates that the school district may choose one of two dates by which a student must be five years old in order to be admitted to kindergarten.

School district boards must choose to adopt either the first day of August or the thirtieth day of September as the date by which a student must be five years of age to be admitted into kindergarten and six years of age to be admitted to first grade.

A parent may request early admission to kindergarten if the child turns five years of age after the district's kindergarten entrance date (August 1 or September 30). The local board of education shall determine entrance through a standardized testing program.

STUKGLFREE is the attribute used to report the total number of kindergarten students enrolled in all-day kindergarten who are charged tuition and are eligible for free lunch under the National School Lunch Act. This information should be reported at the district level. All-day kindergarten is defined as kindergarten that is in session for not less than the same number of hours each week as students in grades 1 through 6 (ORC 3321.05), but no less than 910 hours per academic year.

Valid Options
   0000000000 – 0000009999

Reporting Instructions. This is a headcount and does not include implied decimals.

STUKGLRCED is the attribute used to report the total number of kindergarten students enrolled in all-day kindergarten who are charged tuition and are eligible for reduced price lunch under the National School Lunch Act. This information should be reported at the district level. All-day kindergarten is defined

as kindergarten that is in session for not less than the same number of hours each week as students in grades 1 through 6 (ORC 3321.05), but no less than 910 hours per academic year.

Valid Options
  0000000000 – 0000009999

Reporting Instructions. This is a headcount and does not include implied decimals.

STUKGNFEES is the attribute used to report the maximum amount of fees charged per year to kindergarten students enrolled in all-day kindergarten. Only report this attribute if you serve students in all-day kindergarten. Report $0 if you serve students in all-day kindergarten but do not charge fees. All-day kindergarten is defined as kindergarten that is in session for not less than the same number of hours each week as students in grades 1 through 6 (ORC 3321.05), but no less than 910 hours per academic year.

Valid Options
  0000000000 – 0000000999

Reporting Instructions. There are no implied decimals; report whole dollar amounts. Examples of "fees" include extra money collected from every student for school supplies, art supplies, workbooks, books and materials, or instructional, general, or district fees. Do not include fees if they are optional or only apply to certain situations. For example, do not include a transportation fee that applies only to students who live within a certain distance from their school, an optional technology protection fee, or optional insurance fees.

If a fee is required but can be reduced or waived for certain student populations (such as students with disabilities or students who qualify for free or reduced lunch), report the maximum amount that can be charged when the fees are not reduced or waived.

In general, this information can be reported at the district level. However, if a building(s) in a district charges a significantly different amount than that reported for the district, then the building(s) that is different than the reported district amount should be reported with an additional record.

STUKGTUITN is the attribute used to report the maximum amount of tuition charged per year to kindergarten students enrolled in all-day kindergarten. This includes tuition charged to either resident or non-resident students. Only report this attribute if you serve students in all-day kindergarten. Report $0 if you serve students in all-day kindergarten but do not charge tuition for any students. All-day kindergarten is defined as kindergarten that is in session for not less than the same number of hours each week as students in grades 1 through 6 (ORC 3321.05), but no less than 910 hours per academic year.

Valid Options
  0000000000 – 0000009999

Reporting Instructions. There are no implied decimals; report whole dollar amounts. If tuition is required but can be reduced or waived for certain student populations (such as students with disabilities or students who qualify for free or reduced lunch), report the maximum amount that can be charged when tuition is not reduced or waived.

In general, this information can be reported at the district level. However, if a building(s) in a district charges a significantly different amount than that reported for the district, then the building(s) that is different than the reported district amount should be reported with an additional record.

All remaining Attributes in this group—**STUHOMESCL**, **STUPNTSRV**, **STUNPNTELG**, **STUPSTCBTR**, and **STUPSTCATR**—are collected as an Attribute Number.

The Attribute Text is always spaces. The Attribute Date is always 00000000.

Valid Options
> 0000000000 – 9999999999

Report zeroes if no positive value applies.