



## Memorandum

**To:** Ohio Department of Education

**From:** ICF – Ohio Community School Compliance Review Team

**Date:** July 3, 2023

**Re:** Ohio Community School Sponsor Evaluation System Compliance Reviews:  
Vendor Process for Selecting Sponsors' Schools for Onsite Reviews for 2022–23  
School Year

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The Ohio Department of Education is required to verify community school sponsors' compliance with all relevant laws and rules, inclusive of an onsite review for randomly selected community schools representing a 10% sample of each sponsor's cohort of schools that contains at least one school from each type of school in a sponsor's portfolio (e.g., general education/site based, e-school, dropout prevention and recovery) (Ohio Administrative Code 3301-102-08-B-3).

The process that the Department's vendor (ICF) used to randomly select a 10% sample of each sponsor's cohort of schools was as follows:

- Sponsors with one authorized school open during the 2022–23 school year:
  - ➔ The one authorized school will receive an onsite review regardless of open status.
- Sponsors with multiple authorized schools open during the 2022–23 school year:
  - ➔ At least 10% of the sponsor's schools will receive a site visit. In other words, 10% of the sponsor's total number of schools was calculated, and the resulting number was rounded up to the next whole number. For example, if a sponsor has 2 to 10 schools, one of the sponsor's schools was randomly selected for a site visit. If a sponsor has 11 to 20 schools, 2 schools were randomly selected for site visits.
  - ➔ For sponsors with multiple schools, each school was randomly assigned a number 1 through X (where X is the total number of schools the sponsor has). Next, a random number generator was used within Excel to identify random numbers between 1 and X for each sponsor. The total random numbers selected per sponsor equal 10% of the sponsor's schools (i.e., the total number of onsite reviews required). Schools associated with each number chosen within each sponsor were selected for an onsite review until at least one school of each school type within a sponsor's cohort of schools was selected. Because this is a random selection, a school that received a compliance onsite review in a previous review cycle had an equal chance of being chosen for an onsite review for the 2022–23 review cycle.<sup>1</sup>
  - ➔ If the vendor is notified that a selected school closed or moved to another sponsor, another school that was sponsored by the original sponsor during all of the 2022–23 school year will be selected as a replacement, using the same random selection process.

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<sup>1</sup> No onsite reviews were conducted for the 2019–20 school year due to the COVID-19 pandemic.

