

Career Connections Course Manual





Course Manual

Career Connections: CTE Course for grades 7-9

Subject Code: 990364

Curriculum Code/Hours: VM (30-60)

Program Description

This course shows students how classroom learning translates into marketable skills. Through hands-on learning and local business involvement, students will engage in career-related experiences to acquire basic skills in various career fields. These opportunities provide students with tangible experiences to begin career decision making. Teachers have the flexibility to select career fields relating to Ohio's in-demand jobs as well as skills and activities that align with local priorities.

Course Requirements

There is only ONE required objective for this course: Students will develop an understanding of the training and skills required for success in occupations within [Ohio's 16 career fields](#) listed below:

- Agricultural and Environmental Systems
- Arts and Communication
- Business and Administrative Services
- Construction Technologies
- Education and Training
- Engineering and Science Technologies
- Finance
- Health Science
- Hospitality and Tourism
- Human Services
- Information Technology
- Law and Public Safety
- Manufacturing Technologies
- Marketing
- Transportation Systems

Additional units are designed by the instructor and the leadership within a district, based on the needs of the students and the interests of the community. Teachers should design and choose goals, outcomes, experiences and assessments that fit the needs of their own student populations and align them with district expectations. Depending on the grade level and needs of the students, course goals and outcomes may change frequently. Review the Career Connections Course Builder for further guidance on possible course content.

Career Connections instructors must find meaningful ways to involve business and industry partners, include direct instruction of in-demand, high-wage and high-skill jobs and help students align their goals to CTE pathways available in the district.



For additional resources and support with building a Career Connections course, please refer to the document “Career Connections Course Builder Tool & Resources.”

CTE Funding Requirements

INSTRUCTOR REQUIREMENTS

To teach this course, instructors must hold either:

1. A Professional Career-Technical License
2. A Provisional License for Career-Technical Workforce Development
3. A Supplemental License for Career-Technical Workforce Development
4. A Supplemental License for Career-Technical Education
5. A professional five year teaching license that includes the appropriate grade level(s) in addition to earning the [Career-Technical Education Middle School Validation](#).
6. A four-year resident educator license that includes the appropriate grade level(s) in addition to earning the [Career-Technical Education Middle School Validation](#).

NOTE: The middle school validation does not appear on the teacher’s credential. The school district must submit an override form to ensure funding. Information about overrides and how to apply for an override may be found in the [Teacher Override Request Instructions](#).

SCHOOL REQUIREMENTS

To receive CTE weighted funds for this course, the school building where the class will be taught must have a current, approved CTE-26 and program of study on file.

If a school building is interested in program or course ownership, they should contact their Career-Technical Planning District Lead (CTPD) or the Office of Career-Technical Education to discuss options.

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